

**St. Tammany Parish Development District**  
**Board of Commissioners**  
**MINUTES**  
**October 13, 2016 – 5:00pm**  
**STEDF Conference Room 1**

President Chadwick Collings called the meeting to order at 5:00pm.

**Present:** Nixon Adams, Brenda Bertus, Ed Cantin, Chadwick Collings, Bill Davis, Rick Dennie, Peter Link, Luther Traylor, Wynn Williams, John Zollinger

**Absent:** President Pat Brister, Martin Bruno, Rick Danielson

**STEDF Staff:** Tracy Clanton, Julie Landry **Legal Counsel:** Joe Chautin

**Guests:** John Murray, David Wolf

**Minutes:** Nixon Adams, seconded by John Zollinger, made a motion to accept the minutes of the September 8 meeting as presented. All were in favor, motion passed.

**Public Comment:** There were no comments from the public.

**Quarterly Financial Report:** Tabled until November meeting.

**Update:** Brenda Bertus provided an overview of STEDF activities. Currently, there are 18 active projects representing a \$493M CAPEX, 2,304 new jobs, and 309 existing jobs. St. Tammany made the short list for a major project that, if won, may consider bond financing.

**OLD BUSINESS:**

**CEA Checklist Act 16 2<sup>nd</sup> & 3<sup>rd</sup> Qtr. Reports:** The 2<sup>nd</sup> and 3<sup>rd</sup> quarter CEA checklists remain outstanding. Chadwick Collings asked that another letter be prepared and mailed after the November meeting if the reports are still outstanding at that time. Joe Chautin will review the CEA to determine if the District can withhold funds until the Parish comes into compliance.

**Florida Marine Proposal for 2016 Vessel Program:** David Wolf will present a resolution at the November meeting.

**Benefit-Cost Analysis Next Steps:** Tulane University and UNO are unable to take on this project. Brenda Bertus reported that Ed Bee of Tamerica is interested and will have a proposal ready for the November meeting. John Zollinger suggested Bill Joubert of the Louisiana Small Business Development Center at Southeastern Louisiana University be contacted about the project. John also offered to contact Loyola University to see if they would be interested.

**NEW BUSINESS:**

**Recreation District 4 News Articles:** News articles regarding audit findings at Recreation District 4 were presented for review; no action is necessary. Recreation District 4 receives \$15,000 annually from the Folger service rent fee.

**Northshore Visioning Project:** Chadwick Collings provided an overview of the Northshore Community Foundation's Visioning Project. The report offered no concrete recommendations, but does discuss the possible dissolution of STEDF with the District taking on STEDF's role. Legally it is possible, but there are numerous legislative/policy issues that would need to be addressed.

**DISCUSSION ITEMS NOT ON AGENDA:** None

**ACTION ITEMS:**

Tracy Clanton will prepare a letter to be mailed after the November meeting if the Parish CEA reports are still outstanding. Joe Chautin will review the Parish CEA to determine if the District can withhold funds until the Parish is in compliance. Brenda Bertus will contact Bill Joubert at the LSBDC and John Zollinger will contact Loyola regarding the Benefit-Cost Analysis.

**OUTSTANDING ACTION ITEMS:** None

**ANNOUNCEMENTS:** Next District Meeting is Thursday, November 10 at 5pm, STEDF Conference Room 1

Wynn Williams, seconded by Peter Link, made a motion to adjourn the meeting. All were in favor, motion passed.

Meeting adjourned at 5:25 pm. Minutes respectfully recorded by: Tracy Clanton | Records Custodian